



## ST. ELIZABETH'S SCHOOL

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### JOB SUMMARY

[St. Elizabeth's School](#) seeks an enthusiastic and skilled LOWER SCHOOL LEAD TEACHER for the 2024–2025 school year. The ideal candidate is steeped in personal and professional commitment to equity in education and is versed in child development and culturally responsive pedagogy. A Lower School Lead Teacher works with a group of approximately 16–18 students within a single grade in literacy, math, science, social studies, and social-emotional learning.

St. Elizabeth's School is a K–8 Episcopal school in Denver founded on the principles of equity, belonging, and excellence, and that a family's current financial circumstances should not dictate a child's future. A sliding-scale tuition model, dedicated and dynamic faculty and staff, and a supportive community make this an exciting opportunity. People of color and members of underrepresented groups are encouraged to apply. Teaching at St. Elizabeth's requires a BA or equivalent, and an MA is preferred. As an Equal Opportunity Employer, St. Elizabeth's School is committed to being an environment in which all people are respected and valued. As such, discrimination in any form, such as that based on race, religion, ethnicity, gender, gender identity, sexual orientation, age, or socio-economic status, will not be tolerated. The school actively works to acknowledge, respect, and celebrate the individual and common threads of our humanity.

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### LOWER SCHOOL LEAD TEACHER [FULL-TIME]

**Reports to:** Division Head

#### Essential Duties and Responsibilities

- Foster students' holistic development and learning, staying updated with educational research and best practices
- Build a caring and respectful classroom environment in which differences are celebrated
- Lead and participate in homeroom meetings and activities
- Respond to individual students' learning needs and create enrichment opportunities
- Collaborate with colleagues to plan, create, and implement curriculum that is developmentally appropriate and actively engages students in making connections, communicating effectively, solving problems, and thinking independently
- Communicate via school platforms with families about school life, student learning, and child development
- Maintain up-to-date records, including student progress, assessments, and curriculum
- Engage in ongoing assessment of student learning to inform teaching
- Complete and submit written comments and grades about students and their progress as determined by the Employee Handbook
- Share supervisory duties and general support and care of the school community
- Organize and participate in field trips
- Participate in admissions process—screening and providing feedback on candidates
- Model school values of compassion, curiosity, courage, and connection
- Attend school functions
- Perform other duties as assigned by the head of school

#### Qualification Requirements

- Bachelor's degree; Master's degree in elementary education preferred

- Minimum 3–5 years' experience as a Lead Teacher
- Experience and expertise in using culturally responsive pedagogy
- Deep understanding of child development
- Thorough knowledge of content areas
- Knowledge of trauma-informed teaching practices
- Training in Orton-Gillingham or Science of Reading (or willingness to train)
- Experience with Responsive Classroom (or willingness to train)
- Effective use of technology in teaching and learning ( e.g., Promethean Board, SeeSaw)
- Skilled in navigating the Google Suite of applications (Gmail, Google Drive, Google Calendar, etc.)
- Exceptional written and oral communication skills and excellent organizational skills
- Self-awareness
- Commitment to the mission and values of St. Elizabeth's School

**Salary Range:** \$50,800-\$65,750, depending on years of experience

### Benefits

Eligible employees at St. Elizabeth's School are offered a wide range of benefits, including:

403(b) Retirement Savings Plan	Life Insurance	Direct Deposit
Health, Dental, and Vision Insurance	Holidays	Jury Duty Pay
Health Savings Account (HSA)	Sick/Personal Leave	Professional Development
Long-Term Disability Insurance	Administrative Leave	Computer Purchase Program
Short-Term Disability Insurance	Bereavement Leave	Free Aftercare
	Vacation Leave	

### How to Apply:

To apply, please review our [website](#) and our [Inclusive Language Guide](#) and email/share the following as one folder to **Amber Hornbacher: [ahornbacher@sesden.org](mailto:ahornbacher@sesden.org)**. Position will remain open until filled.

1. Cover letter addressed to Amber Hornbacher, Head of Lower School
2. Resume
3. List of three references with contact information, at least one of which is a supervisor

### Non-discrimination Statement

St. Elizabeth's is committed to building a diverse, equitable, and inclusive educational community and does not discriminate on the basis of race, color, national origin, ancestry, age, religion, creed, disability, sex, sexual orientation, gender identity, gender expression, marital status, familial status, national origin, and any other class of individuals protected under federal, state, or local law, regulation, or ordinance.