



ST. ELIZABETH'S SCHOOL

OVERVIEW

An intentionally inclusive school, [St. Elizabeth's School](#) seeks candidates who are interested in and committed to equity, inclusion, and justice. People of color and members of other underrepresented groups are encouraged to apply. Teaching at St. Elizabeth's requires a BA or equivalent, and an MA is preferred. An Equal Opportunity Employer, St. Elizabeth's School is committed to being an environment in which all people are respected and valued. As such, discrimination in any form, such as that based on race, religion, ethnicity, gender, gender identity, sexual orientation, age, or socio-economic status will not be tolerated. The school actively works to acknowledge, respect, and celebrate the individual and common threads of our humanity.

DIRECTOR OF EQUITY AND BELONGING [50%]/SOCIAL JUSTICE STUDIES TEACHER [50%] [FULL-TIME POSITION]

St. Elizabeth's School, an intentionally inclusive K-8 school in northeast Denver, seeks a **Director of Equity and Belonging/Social Justice Studies Teacher** for the 2022-2023 school year.

Reports to: Head of School

Job Summary

The Director of Equity and Belonging is part of the leadership team and teaches social justice studies once per week to students in grades 4-8 and one section of 7th-grade social studies. Reporting to the Head of School, the Director of Equity and Belonging demonstrates a strong commitment to equity and belonging and works with faculty/staff, students, families, and the larger community to create an environment in which each person can be their authentic self. The Director of Equity and Belonging leads the Equity and Belonging Task Force, a group of parents, faculty and staff, and trustees in building community and advising leadership on policies as they relate to equity and inclusivity.

Successful candidates will have experience in teaching and curriculum development, faculty and student recruitment and retention, and community engagement. This position offers a competitive salary, plus excellent benefits, including a premium-free health plan option, support of graduate work, and a generous retirement plan.

Essential Duties and Responsibilities

Strategy and Leadership

- Lead the Equity and Belonging Task Force.
- In collaboration with the Head of School and division heads, assess the strengths and weaknesses of recruitment and retention plans for faculty and staff of color and modify where necessary.
- Help position St. Elizabeth's as a leader in removing barriers to equity in and access to excellent education.

Faculty and Staff

- Provide educators and administrators with anti-oppression resources as they relate to instruction and/or curriculum.
- Support teachers as a confidant when they experience bias.
- Meet colleagues where they are in their journey, helping them grow while refraining from judgment.
- Plan, develop, and market diversity-, equity-, inclusion-focused professional development workshops and programming for faculty and staff.
- Respond to diversity- and equity-related issues among the faculty and student body as they arise.

Community

- Coordinate, lead, and market Social Equity Workshops annually for parents, students, faculty, and guests.
- Collaborate and network with other practitioners at other independent schools, locally, and nationally.
- Develop sensitive working relationships with students, faculty, staff, and parents.
- Act as liaison to and develop strong relationships with underrepresented groups in the school.
- Represent the school at local, regional, and national events as determined in conjunction with the Head of School.

Teaching

- Teach social justice studies to grades 4–8 once per week and one section of 7th grade social studies.
- Create and implement a developmentally appropriate yet challenging curriculum that focuses on underrepresented voices and includes the study of race, gender, gender-identity, sexuality, class, ability, religion, ethnicity, nationhood, and their intersections as well as racism, cis-heterosexism, classism, ableism, ageism, imperialism, colonialism, etc.
- Support students in developing skills such as analyzing text/media, researching, recognizing bias, de-escalating conflict, self-advocating, advocating for others, and creating space for underrepresented voices.
- Support and develop student diversity leadership (e.g., STAMP conference).

Other

- Pursue professional development opportunities; attend conferences and professional meetings in order to remain current with diversity, equity, belonging, and justice issues that may affect the school.
- Performs other duties as assigned by the Head of School.

Qualification Requirements

- Bachelor's degree required; Master's degree preferred
- 3-5 years' teaching experience; teaching related to diversity, equity, inclusion, and justice preferred
- 2-3 years' leadership experience
- Solid understanding of the developmental stages and needs of students
- Knowledge of curriculum design and implementation
- Experience in faculty recruitment and retention
- Experience in student recruitment and retention
- Ability to take the perspective of others
- Proven success working collaboratively with students, faculty, staff, parents, and community leaders
- Commitment to equity and belonging, and a strong interest in planning multicultural programming
- Exceptional written and oral communication skills
- Excellent organizational skills with the ability to prioritize a multitude of tasks by volume, urgency, etc.
- Proven success creating space for collective community and individual humanity
- Strong work ethic and high level of integrity
- Flexible and open-minded
- Tactful and discreet
- Technologically savvy
- High energy and enthusiastic about working with students aged 9–14

Salary Range

\$55-\$65K

Benefits

Eligible employees at St. Elizabeth's School are offered a wide range of benefits, including:

403(b) Retirement Savings Plan	Life Insurance	Vacation Leave
Health, Dental, and Vision Insurance	Holidays	Direct Deposit
Health Savings Account (HSA)	Sick/Personal Leave	Jury Duty Pay
Long-Term Disability Insurance	Sick Leave Bank	Professional Development
Short-Term Disability Insurance	Administrative Leave	Computer Purchase Program
	Bereavement Leave	Free Aftercare

How to Apply:

To apply, please provide the following **by February 4:**

1. Cover letter addressed to Adriana Murphy, Head of School
2. Statement of Educational Philosophy
3. Resume
4. List of four references with contact information

Email the above to: employment@sesden.org

Non-discrimination Statement

St. Elizabeth's is committed to building a diverse, equitable and inclusive educational community and does not discriminate on the basis of age, race, religion, gender, gender identity, sexual orientation, or national or ethnic origin.